



NILA SPACES LIMITED

CIN: L45100GJ2000PLC083204

Registered Office: First Floor, Sambhaav House, Opp Chief Justice's Bungalow, Bodakdev, Ahmedabad – 380015;

Website: www.nilaspaces.com; Email: secretarial@nilaspaces.com; Tele: 079-40036817 / 18

Dear Shareholder,

Subject: - Intimation for mandatory updating the necessary KYC details of registered shareholders and/or joint holders holding shares in physical form.

Reference: - SEBI Circular No SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November, 2021 read together with SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 14th December, 2021 on Common and Simplified Norms for processing Investor's service

With reference to the above mentioned SEBI circular on Common and Simplified Norms for processing investor's service request by Registrar and Transfer Agent (RTA) and norms for furnishing PAN, KYC details and Nomination. We hereby request to Investors, holding shares in physical form, to furnish the following mandatory documents to our RTA:

- 1) Valid PAN including of Joint Shareholders duly linked with Aadhaar and KYC details (Form ISR-1)
- 2) Bank Account details (Bank Name, Branch, Bank Account No, IFSC Code and MICR code) (Form ISR-1)
- 3) Address with Pin code, Email id and Mobile Number (Form ISR-1)
- 4) Specimen Signature (Form ISR-2)
- 5) Nomination details (Form No. SH-13) or Declaration for opting-out of Nomination (Form ISR-3)

Investors holding shares in physical form are required to furnish all above details immediately from the date of issue of aforesaid SEBI Circular, failing which all such physical folios shall stand frozen with effect from **April 1, 2023**, by the RTA of the Company. Where PAN (linked with Aadhaar) is/are not valid/registered on the notified cut-off date by **March 31, 2022** or any other date as may be specified by the Central Board of Direct Taxes (CBDT), such Folios shall stand frozen with effect from **April 1, 2022**. Investors shall be eligible for dividend amount only through electronic mode upon complying above stated requirements.

Since, you are holding shares in physical form, and to keep your folio in active status, you are requested to send us duly completed above forms immediately by enclosing self-attested proofs as mentioned over there in the respective forms, with date of attestation. Above mentioned all forms are available on Company's website under "Investor Segment" at <http://www.nilaspaces.com>.

Further also take a note that Securities held in physical form which stand frozen till 31-12-2025, shall be referred by RTA and the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

For further queries, you can approach our Registrar and Share Transfer Agent (RTA) at: MCS Share Transfer Agent Limited (Unit: Nila Spaces Limited), 201, 2nd Floor, Shatdal Complex, Opp. Bata Show Room, Ashram Road, Ahmedabad-380009, Email- mcsstaahmd@gmail.com, Tel.: +91 79 26580461/62/63.

Thanking you.
Yours faithfully,
For Nila Spaces Limited

Sd/-

Company Secretary